

OWNER INFORMATION

California Civil Code Section 4041 requires that the Association collect this information each year and when ownership changes.

Date:

1. The address of the property you own:

2. **First owner name:**

Email:

Cell phone:

I consent to receive notices & information from the Association by Email.

3. **Second owner name:**

Email:

Cell phone:

I consent to receive notices & information from the Association by Email.

4. **If consent for email (above) is not checked, what is the address or addresses that the Association should use to send notices? (please check one)**

Same as address in #1 above, or

Different address, if different please specify below:

5. Please check one:

- a. The property is owner occupied.
- b. The property is vacant.
- c. The property is rented out. If rented complete the information below:

Name of primary tenant:

Cell phone contact of primary tenant:

Email contact of primary tenant:

6. Please state the name and address of your legal representative, if any. This may include persons acting as power of attorney or a contact person in the event of an extended absence.

Name:

Address:

Email:

7. OPTIONAL: Is there an alternate or secondary address (if any) that can be used to send certain notices, per Civil Code Section 4040?

Pet Information

Name	Type	Breed
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List information below on vehicles of all residents (either owner or tenant).

Automobile No. 1

Year	Make	Color	Lic. #	Parking Space #
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Automobile No. 2

Year	Make	Color	Lic. #	Parking Space #
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If applicable: Storage Locker#

Signed:

Date:

Printed name:

Please return this form via:

Fax: (626) 236-4428; b. Email: ownerform@bevenandbrock.com; or c. First class mail: Beven & Brock, Attn: Owner Form P.O. Box 7029, Pasadena, CA 91109

Note:

Any future changes to this information may also be completed online at www.bevenandbrock.com/owner-portal. Once you are on this site, you can locate the "Portal User Guide" for information on how to update your information. If you have not yet accessed this site, you may email login-help@bevenandbrock.com for an invitation to register. Please indicate in "Subject line" the words "Invitation to Portal" and include your HOA name and address in the email body.