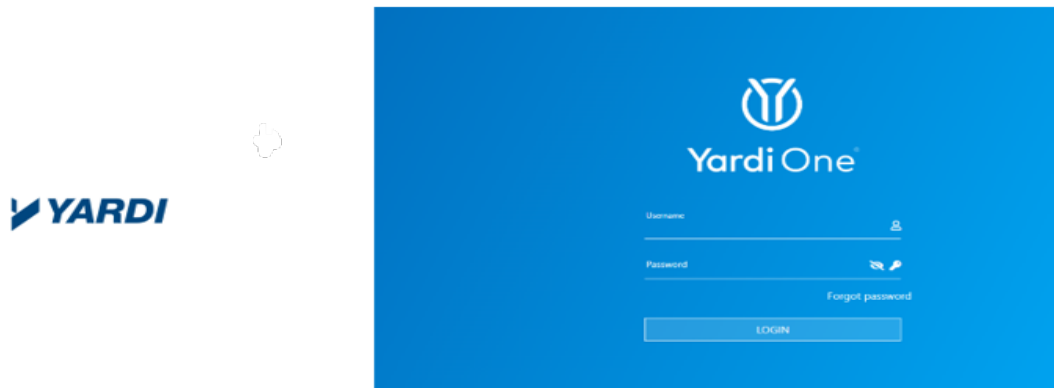


YARDI One Initial Login Guide

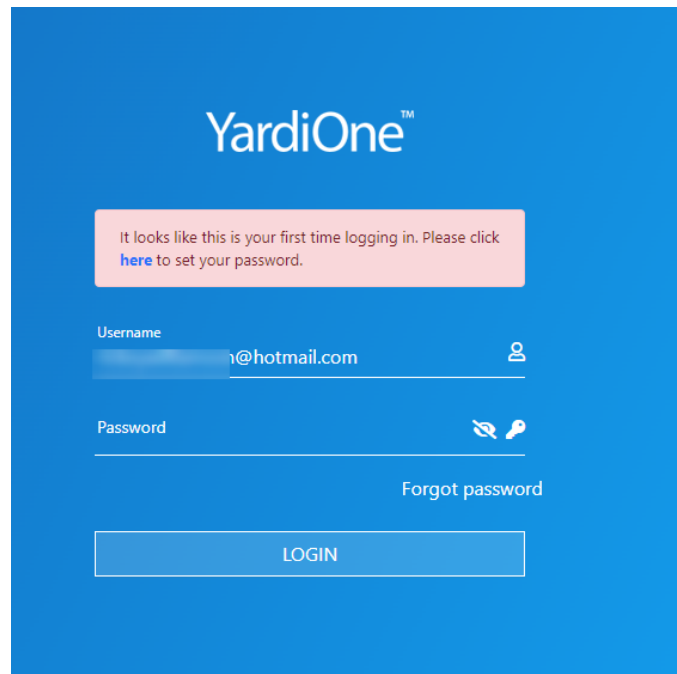
All first-time users are required to follow up the steps below to login to the updated YARDI One portal. The link below will direct you to the initial login page.

<https://beven02324.yardione.com>



****We suggest that you save this login page to your favorite tabs for easier future access****

1. Enter your email address and click “submit” The system will ask you to “Click Here” to reroute you to another page that requires you to update the password.



Follow the steps below and continue.

Enter your username and click Submit

Username
ali.ahmed@yardi.com

SUBMIT

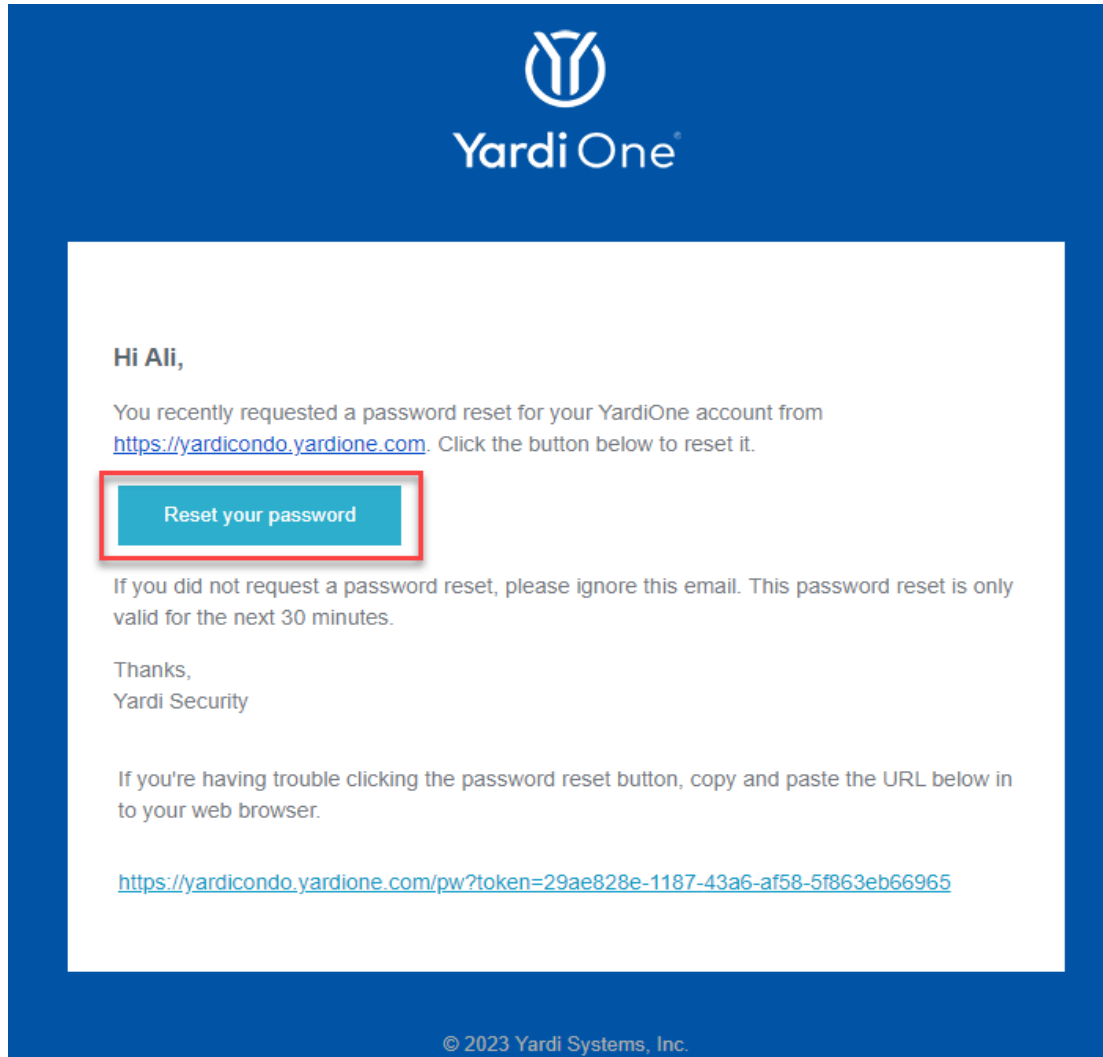
Email Sent

Check your email for instructions on how to reset your password.

To ensure the receipt of your email, please add no-reply@yardione.com to your contacts or email address book.

CONTINUE

2. You will receive an email from YARDI One. Locate the “Password Reset” option. Follow the embedded link to reset your password.



Please note that Yardi One emails may appear in Junk or Spam folders. If you are not receiving the Password Reset emails, please verify that the email is not in these folders before escalating the issue.

3. Enter and confirm your new password.

Reset your password ⓘ

Enter and confirm your new password then click Reset Password.

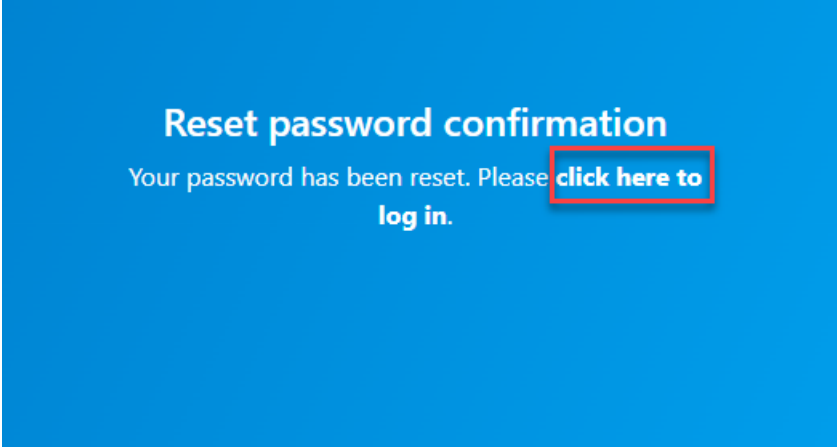
Password

Confirm Password

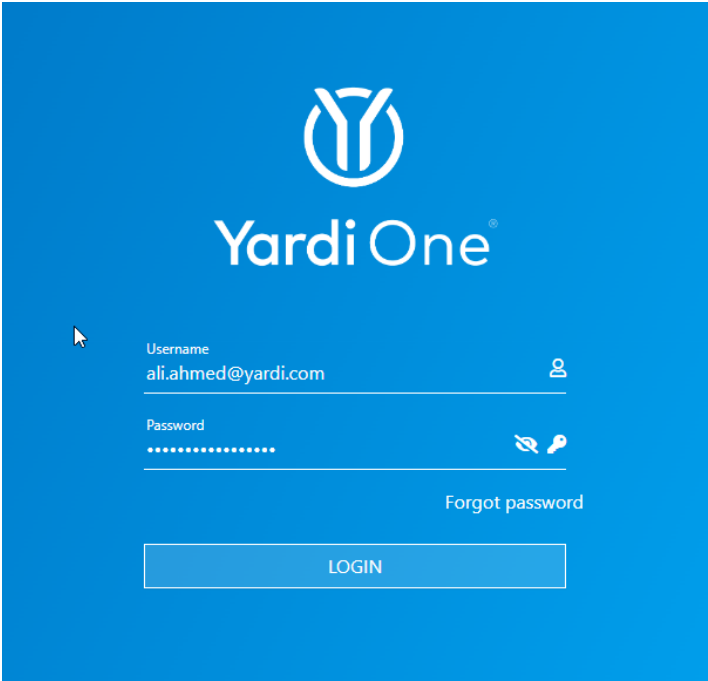
RESET PASSWORD

Yardi One has strict password requirements that need to be met when creating a new password. Please refer to the following requirements as you create a new password.

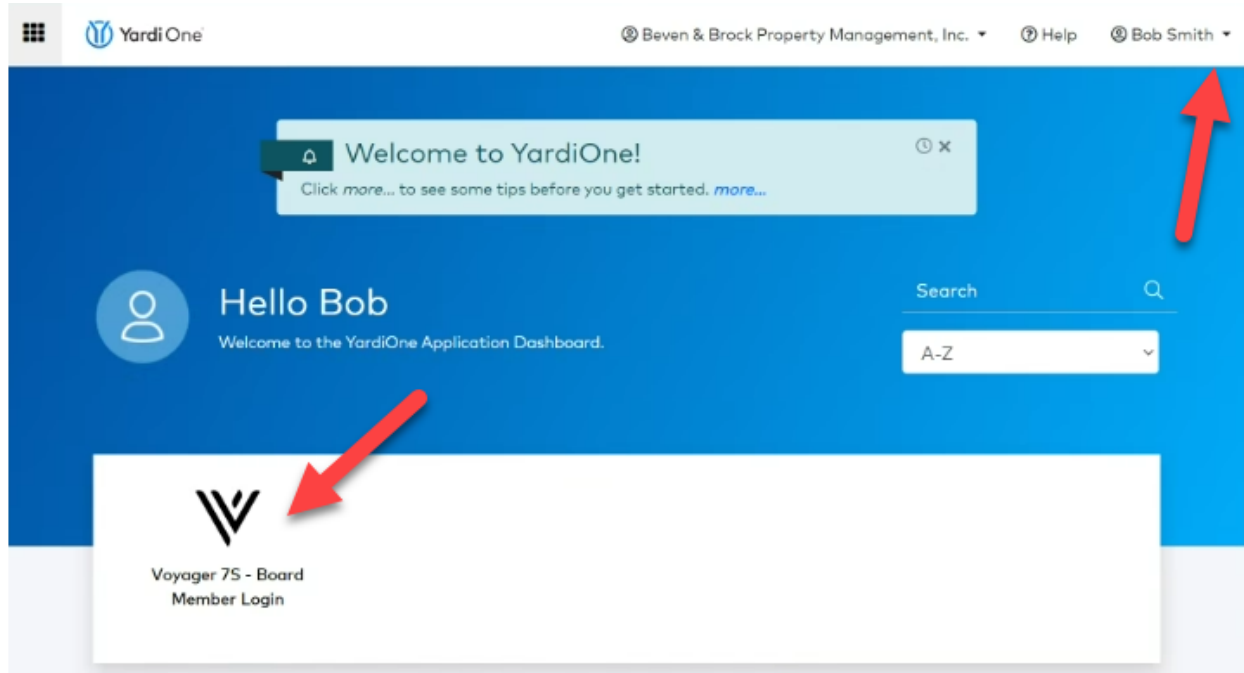
- ✓ *Password must be at least 12 characters.*
- ✓ *Password must have at least one digit (0-9).*
- ✓ *Password must have at least one special character.*
- ✓ *Password must have at least one lowercase letter (a-z).*
- ✓ *Password must have at least one uppercase letter (A-Z).*



4. Login YARDI One using your email address and new password.



5. Click the Board Member Login app.
6. Sign out by clicking on your name on the top right corner of the page. Make sure to always sign out.



Additional Notes:

- ✓ Password Resets are allowed once within a 24-hour period. If something has went wrong with your password reset and require another one within the same period, please contact support at Help@bevenandbrock.com or your Property Manager.
- ✓ If you receive a '**Not Authorized**' error, please contact support to further assist.