

# BASIC BOARD EDUCATION COURSE

The Community Associations Institute statewide approved course  
Authored by Kelly Richardson, Esq. and Matt Ober, Esq.

Beven & Brock is offering a three hour training course for HOA Board members, as we believe that trained board members result in better run associations who experience fewer problems and encounter less legal expenses and fewer headaches. Board members who have training have greater confidence in their role, and a much better understanding of basic knowledge in serving on a board of a non-profit organization.

You are invited to attend the upcoming seminars to be held in Pasadena on:

**March 6, 2018 @ 6:30 pm - 9:30 pm**

**May 8, 2018 @ 6:30 pm - 9:30 pm**

The course location and directions will be provided upon registration.  
Seating is limited, and will be honored in order of registration.

A course syllabus and Certificate of Completion will be provided to each attendee.

**Registration:** BoardTraining@bevenandbrock.com, or by calling (626) 795-3282, ext. 889

**Cost:** Free to Beven & Brock Board Members

**Presenter:** Kelly Richardson, Esq.; Richardson Harman Ober

**A partial list of topics that will be covered includes:**

- **Understanding the governing documents**
- **Exclusive Use common area**
- **Rules & Regulations**
- **The Role of the Volunteer Director**
- **The Business Judgment rule**
- **Basic Financial Responsibilities**
- **Reserves**
- **Assessment Issues**
- **Meetings & Elections**
- **Dispute Resolution and Member Discipline**

