

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

Company Name: Beven & Brock acting for _____ HOA

I/We hereby authorize Beven & Brock, acting as the authorized agent for the Homeowners Association (HOA) indicated above, hereinafter called COMPANY, to initiate debit entries to my/our

_____ Checking Account _____ Savings Account

indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. I/We acknowledge that the origination of ACH transactions to my/our account must comply with the provisions of U.S. law. The homeowner agrees to indemnify, defend and hold the COMPANY and Beven & Brock harmless from any demand, claim, action, liability and/or cost arising from the actions or omissions of the depository or the COMPANY bank.

To accommodate the in-office scheduling at Beven & Brock, and to achieve on-time payment to the Association's account (i.e. on the first), the Homeowner agrees that the debit (ACH) may occur as much as four days prior to the due date. This authorization includes deductions only for the monthly assessments as assessed by the ASSOCIATION. It is understood that no deductions will be made for fines, late fees, or Special Assessments. If payment is desired for these items, the Owner authorizing this deduction will be required to direct BEVEN & BROCK, ATTN: ACCOUNTING DEPT in writing, either by e-mail or first class mail. In the event that the Bank rejects the charge, (i.e. NSF) or if the unit is placed in Collection due to non-payment for any reason, this service will be discontinued.

Depository Name: _____ Branch: _____

City: _____ State: _____ Zip: _____

Routing number _____ Account number: _____

This authorization is to remain in full force and effect until Beven & Brock has received written notification from me of its termination, delivered by certified mail or email no less than ten(10) days in advance of due date.

Name (Print): _____ Beven & Brock Account No. _____

Owner

E-Mail: _____ Daytime Phone _____

Signature: _____ Date: _____

NOTE: ALL WRITTEN DEBIT AUTHORIZATIONS MUST PROVIDE THAT THE HOMEOWNER MAY REVOKE THIS AUTHORIZATION ONLY BY NOTIFYING BEVEN & BROCK IN THE MANNER SPECIFIED IN THIS AUTHORIZATION.

**IMPORTANT: PLEASE ATTACH A VOIDED CHECK FOR THIS ACCOUNT.
PLEASE ALLOW 10 BUSINESS DAYS TO SET UP ACH FOR THE 1ST OF THE MONTH.
ANYTHING RECEIVED AFTER THIS TIME MAY NOT BE SET UP UNTIL THE FOLLOWING MONTH.**