

Pay Request:

Acknowledgement that Vendor has not provided:

Tax ID (business) or Social Security number (individual)

Proof of Liability Insurance

Proof of Workers' Compensation Insurance

Proof of current Business License

I, \_\_\_\_\_, Director

For \_\_\_\_\_ (association)

Hereby instruct Beven & Brock to pay any amounts due to the following vendor:

\_\_\_\_\_

I, as a director, realize that Beven & Brock has no means to compel this information from this vendor after the payment has been made.

I, as a director, hereby relieve Beven & Brock of any subsequent responsibility for obtaining this information.

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date